



**Western Connecticut State University
Committee on Undergraduate Curriculum and Standards
CUCAS Minutes for March 17th 2016
SC 202 (MT)**

2015 - 2016 Members Present - Nicholas Greco (Chair), Keith Gauvin, Jerry Wilcox, Missy Alexander, Jamie Begian, Jess House, David Martin, J.C. Barone, Barbara Piscopo, Divya Sharma, Linda Dalessio, Ana DosSantos

Members not present: Ming Ling Chuang, Dave Smith, Timothy Wiggins, Jessica Eckstein, Katie Lever-Mazzuto, Evelin Garcia,

Guests: Terri Small, Richard Montague, David Skora, Terry Wells, Tim Howard, Michael Chappell, Carla Netto, Jennifer Zdziarski, Patricia Ivry, Ashlie Sanchez, Jennifer Duffy, Josie Hamer

Called to order at 9:30 a.m.

Minutes:

1. Minutes of CUCAS Meeting from February 18, 2016

- Motion to approve: Missy Alexander, 2nd J.C. Barone
- Discussions/Corrections: 0
- #Approved: 8 / Opposed: 0

Announcements: **None**

Reports:

1. General Education Committee Report – (T. Wiggins)

- Discussions: M. Alexander reported that everything is moving ahead at a good pace and folks are getting really good at protocol.

Old Business:

1. Proposal from CUCAS

a. Guidelines for course level definitions (CD1516291).

- Motion to approve: Jamie Begian, 2nd Divya Sharma
- Discussions/Corrections:
N. Greco has sent the guidelines for course level definitions around to all of the chairs. The general feedback was positive in nature. K. Wiss has indicated that there are course level definitions in existence, however, they are short, and are currently located in our under-graduate catalog. K. Wiss also made a note that they might be located in an odd location.



Our proposal is to replace what's currently listed in the catalog with the new guidelines for course level definitions. Every department will have the opportunity to discuss these definitions at the Senate. M. Alexander proposed an amendment to the proposal that the guidelines for course level definitions be listed in both the catalog and the handbook.

- #Approved: 9 / Opposed: 0

New Business:

1. Proposal from the Education & Educational Psychology Department (C. O'Callaghan)

- a. Revised program sheets for secondary education (CD1516188).
 - Motion to approve as a packet: Missy Alexander, 2nd J.C. Barone
 - Discussions/Corrections:

N. Greco- Nothing is being added – it's just reflective. N. Greco had a concern that some of the 4-year plans required 18 credit semesters. Are we making it hard on the students? M. Alexander pointed out that the intent is to meet the "120 Credits" guidelines. This allows any student who is part of the program now to benefit from the discount. They get to graduate with the "120" as opposed to having one more credit or course to take over the summer and lessens the potential of a financial burden. It was noted that N. Greco and C. Netto went beyond the call of duty to get this processed.
 - #Approved: 9 / Opposed: 0

2. Proposal from the Social Work Department

- a. Social Work and Social Justice Contract Major (CD1516211).
 - Motion to approve: Missy Alexander, 2nd B. Piscopo
 - Discussions/Corrections: This Social Work and Social Justice Contract major enables the student to explore the opportunity of graduating early and avoiding additional financial costs. B. Piscopo indicated that the program sheet is incorrect. N. Greco agreed and said that a proposal to fix the program sheet is currently in the works. But when you add up the numbers and do the math it's perfectly fine.
 - #Approved: 9 / Opposed: 0



3. Proposal from the Theatre Arts Department (P. McDaniel)

- a. New course: THR 100FY Introduction to Theatre Production Lab (CD1516204)
 - Motion to approve: J. Begian, 2nd M. Alexander
 - Discussions/Corrections: T. Howard stated that this course satisfies the new Gen Ed. as the first year experience. K. Gauvin indicated that one of the efforts in working with the Gen Ed. requirements is to try to get the “FY” off of the course number eventually. This doesn’t change the content of the course and would allow the course to be searchable by “attributes”. N. Greco wanted to know if the student can take 1-3 credits and if they get to choose. The answer is “yes”. The minimum is 1 credit=60 hours. 60/90/120.
 - #Approved: 9 / Opposed: 0

- b. New course: THR 1XX Theatre Management (CD1516164).
 - Motion to approve: M. Alexander, 2nd J.C. Barone
 - Discussions/Corrections: T. Howard says the course satisfies the need to have 2 classes that are specific to the Frist Year Theater experience.
 - #Approved: 9 / Opposed: 0

- c. New course: THR 2XX Stage Management (CD1516165).
 - Motion to approve and combine as a packet: M. Alexander, 2nd J. Begian
 - Discussions/Corrections:
 - #Approved: 9 / Opposed: 0

- d. New course: THR 2XX Dance for Musical Theatre –Jazz (CD1516197).
- e. New course: THR 2XX Dance for Musical Theatre-Tap (CD1516199).
- f. New course: THR 2XX Dance for Musical Theatre—Modern (CD1516205).
 - Motion to approve as a packet: M. Alexander, 2nd J.C. Barone
 - Discussions/Corrections: The department voted to move ahead with the BFA in Musical Theatre, which includes 80 semester hours, so the BA would go away(would be retired). Ballet, Theater Jazz, Tap & Modern- This would be the first 4 semesters for the student. M. Alexander – side note suggested that after all has cleared to come back and get the dance approved for “Health and Wellness”.
 - N. Greco: - Questions:
 1. The course that is Jazz and Tap – were they split? T. Howard indicated that they are keeping the ballet and now adding the (6) credits, Jazz, Tap, and Modern. (2 courses being split into three)
 2. In repeating this course – does the content change enough? (Yes, the content changes will happen every single class period)
 - #Approved: 9 / Opposed: 0



- g. New course: THR 3XX Dance Combination Class (CD1516206).
- Motion to approve: J. Begian, 2nd M. Alexander
 - Discussions/Corrections: N. Greco asked if there were any particular prerequisites. Yes – 4 disciplines are required, unless they have tested out of it (not probable) N. Greco asked that the four (4) disciplines be listed under “Prerequisites” (ballet, jazz, tap and modern)
 - #Approved: 8 / Opposed: 0
- h. New course: THR 4XX Musical Theatre Repertoire (CD1516192).
- Motion to approve: M. Alexander, 2nd JC Barone
 - Discussions/Corrections: N. Greco mentioned that along the lines of capstone would be the along wit (403) (like a companion course)? Yes. N. Greco was also concerned about it being enough time to adequately cover content? Yes we are keeping the portfolio as the capstone. It was agreed then to use the word “transitional” as opposed to culminating. Additionally, in response to K. Gauvin’s ask if there was a prerequisite, the answer was yes. Audition Techniques (Theater 389) will be used as the prerequisite.
 - #Approved: 8 / Opposed: 0
- i. Change in requirements for Theatre Arts Minor (CD1516203).
- Motion to approve: J. Begian, 2nd M. Alexander
 - Discussions/Corrections; The biggest change is that Theater 300 is added to make sure they have gotten that in. And they can choose the number of credits.
 - #Approved: 7 / Opposed: 0
- j. Revision to BA Theatre-Drama Studies option, name change, correction to course numbers and new gen ed curriculum (CD1516207).
- k. Revised program sheet to change from BA Musical Theatre to BFA Musical Theatre (CD1516234).
- l. Revised program sheet for BA Theatre Arts--Theatre Arts Management (CD1516193).
- m. Revised program sheet for BA Theatre Arts--Design/Tech (CD1516194).
- n. Revised program sheet for BA Theatre Arts--performance Option (CD1516195).
- Motion to approve as a packet: M. Alexander, 2nd J.C. Barone
 - Discussions/Corrections; K. Gauvin remarked that the competencies were great. N. Greco want to be clear that all fulfillments are completed within the major. It was agreed that it should be mapped out clearly to those who are not familiar with this process. Accuracy is key.
 - #Approved: 7 / Opposed: 0



4. Proposals from Management Information Systems Department (R. Montague)

a. New Course: Introduction to Network Penetration Testing (CD1516191).

- Motion to approve: M. Alexander, 2nd J. Begian
- Discussions/Corrections; N. Greco suggested that the course description needs to have 400 type language.(now sounds like 100 or 200 language) Need to change learning outcomes that would be more reflective of what the students would be doing in that class. N. Greco asked that the department meeting notes be emailed. Should this be a lecture course with lab experiences? No, it should be listed as a lab and lecture class.
- #Approved: 7 / Opposed: 0

b. New Course: Network Security and Defense (CD1516190).

- Motion to approve: M. Alexander, 2nd J.C. Barone
- Discussions/Corrections;
- #Approved: 7 / Opposed: 0

c. Proposal for a BBA with a major in Cybersecurity (CD1516189). **TABLED**

- Motion to approve: J. Begian, 2nd M. Alexander
- Discussions/Corrections; **Needs department chair approval**
- **Additionally:**
 - **Include/Email department minutes that include other department permissions to include their classes that they are aware**
 - **Remove “providing exemplary faculty” as a goal**
 - **Put in new Program Sheet**
 - **Fix mathematical errors (address math major requirements) (not adding up to 120)**
 - **Major Requirements should read: 69 Credits & 9 Free electives and then we are good at 120.**



5. Proposals from the World Language and Literature Department (G. Bakhtiarova) **TABLED**

- a. New course: Introduction to Spanish Translation (CD1516186).
- b. New course: Spanish Translation Theory and Practice (CD1516090).
- c. New course: Spanish for Health and Community (CD1516083).
- d. New course: Spanish for Business and Law (CD1516082).
- e. Spanish Translation Minor Curriculum Proposal (CD1516089).

No representation from the World Language and Literature Department

Concerned about the prerequisites. Levels will need to be specified. Also, what courses are being removed?

6. Proposals from the Mathematics Department (J. Hamer)

- a. Mat 170 Calculus with Precalculus Part 1 (CD1516149).
 - Motion to approve: M. Alexander, 2nd J. Begian
 - Discussions/Corrections; Proposal to make Math 170 a 4 credit course, which adds a computer component to it. K. Gauvin asked if the content is changing. J. Hamer said we are just adding a bit as it relates to the introduction. Consequently it's changing from "lecture" to "lecture/lab". Changing to lecture lab. N. Greco thinks it's fantastic.
 - #Approved: 7 / Opposed: 0
- b. New course: MAT 4xy – Senior Seminar Experience (CD1516172).
 - Motion to approve: M. Alexander, 2nd J. Begian
 - Discussions/Corrections; The goal is to move the course to just one semester and take the three credits and make it a "Senior Capstone Experience". The course will allow the students to do a research or senior project.
 - #Approved: 7 / Opposed: 0

7. Proposal from the English Department (M. Chappell)

- a. New course: ENG 1XX WI CT gen ed competencies (CD1516145).
 - Motion to approve: J. Begian, 2nd M. Alexander
 - Discussions/Corrections; The goal is to replace 106 in the Spring Semester to give students exposure to the 4 major genres. This course replaces 104, 105 and 106 elsewhere. So will this prepare them to take 104, 105, and 106? Yes in some way as long as the competency is met in that specialty. No prerequisites. J. Zdziarski raised the question that this course may have the same course title as another course roughly about 30 years ago called "Intro to Literature". So we will have to do the research to see if we can re-circulate the title. Barring that, the meeting minutes will need to be sent N. Greco so he can attach them
 - #Approved: 7 / Opposed: 0



8. Proposals from the Art Department (C. Vanaria)

a. New course: Art 116 (1xx) Introduction to Digital Photography (CD1516113). **TABLED**

- Motion to approve: J. Begian, 2nd B. Piscopo
- Discussions/Corrections; This is a course that the general population would take and is essentially geared towards non-art majors. The course **has not been approved** for the Gen Ed. competencies. In that light **“can be taken for competencies”** must be removed from the course description. Learning outcomes will have to be included before going back to Gen Ed for competency approval. Is this course excluding majors? No, it should be open. So there will be 2 courses for non-majors. The majors would be taking Photography 1. Maybe just one course could provide it all? N. Greco would like to know as to try and avoid redundancy. **So we will probably need to still determine if we need both courses.** Agreed to table until next meeting.

b. New course: Gallery Techniques Art 258 (2xx) (CD1516031).

- Motion to approve: J. Begian, 2nd B. Piscopo
- Discussions/Corrections; Gen. Ed. listing will need to be removed because it has not been approved as such. The learning outcomes should be more in depth and consistent.
- #Approved: 7 / Opposed: 0

9. Proposal from the History and Non-Western Cultures Department (M. Nolan)

a. Proposal to Require a Grade Minimum for All Courses under the Minor in Social Studies for Secondary Education (CD1516085).

- Motion to approve as a packet: Missy Alexander, 2nd B. Piscopo
- Discussions/Corrections:
J. Duffy shared that this is just completing a proposal that was brought to CUCAS and approved last year. It’s basically increasing the number of social and behavioral science courses that our history majors take. We want to require a “C” or better for all six courses, which of course will raise the bar for the history majors as well. The edit would include adding an (*) to those courses that are listed. A program sheet is not needed. C. Netto will make the changes.
- #Approved: 9 / Opposed: 0

Motion to adjourn: Jamie Begian 2nd Keith Gauvin. The meeting was adjourned at 11:20 am.