

## Transfer Checklist

**Application Deadlines:** For those applying for the fall semester, notification of admission begins on December 1 and continues on a rolling basis. A reply to our offer of admission must be received by May 1. Rolling admissions for the spring semester begins on October 1. **NOTE:** Dates listed above are priority deadlines, and you may apply after the deadline. Applications will then be accepted on a space available basis. **Remember, registration for classes is done on a first come first serve basis.**

**Don't wait, apply early!**

Transfer applicants are evaluated on the basis of their previous college work and must provide an official transcript from each college attended. To be eligible for admission, transfer students must have earned:

A 2.0 cumulative grade point average (GPA) for all previous college level study is required for consideration for transfer admission to Western Connecticut State University. **A 2.0 GPA does not guarantee admission to the University**, and students are encouraged to perform to the best of their abilities academically so as to enhance their application for admission. Also please note, some academic programs may have special admission requirements above and beyond the general university admission requirements. Applicants with 45 or more credits must meet all special requirements as indicated below.

- Ansell School of Business programs, including Justice and Law Administration: 2.3 GPA
- Communications: 2.0 GPA; 2.5 for courses applying toward major
- Computer Science: 2.0 GPA; 2.5 for courses applying toward major
- Education: 3.0 GPA overall
- Pre-Nursing: 3.0 GPA overall
- Mathematics/Computer Science: 2.0 GPA; 2.5 for courses applying toward major
- Social Work: 2.0 GPA; 2.5 for courses applying toward major
- Music Department must meet audition requirement
- Art : transfer credits will be determined by the department on a case-by-case. The student shall provide a transcript and course descriptions for eligibility assessment of foundation Art courses for transfer consideration. For concentration-specific courses, the student shall also present a portfolio of work from those courses.

	<p><b>APPLY</b> by submitting a <b>transfer application online</b>. <a href="http://www.wcsu.edu/admissions/application/">http://www.wcsu.edu/admissions/application/</a> <i>Students transferring 12 or more credits need only submit their transfer application and transcript(s).</i> <i>Students transferring 11 or fewer credits must submit high school transcripts, SAT scores and an essay.</i></p>
	<p><b>SEND</b> your academic transcript(s) to the Office of Admissions, 181 White Street, Danbury, CT 06810. Transfer students are not required to come for a formal interview. If anything is missing from your file, you will receive additional correspondence. If you do not hear from the Office of Admissions in a reasonable amount of time check in with them to be sure all of your materials have been received. Your application must be complete before it will be reviewed.</p> <p>You must submit transcript(s) from each institution you have attended, even if you do not think the transcripts are relevant to your application. Failure to do so could result in a suspension from the institution. If you are currently enrolled, send a transcript now showing the courses you are enrolled in. Be sure to request your final transcript once you have completed your last semester. This will not happen automatically – only you can authorize the release of your transcript.</p>

	<b>Your transcript(s) must arrive in a signed/sealed envelope from your transfer institution.</b>
	<b>APPLY</b> for Financial Aid ( <b>FASFA</b> Priority Deadline is March 1st). <a href="http://www.fafsa.ed.gov/">http://www.fafsa.ed.gov/</a> If you have already applied for FASFA, it is your responsibility to contact the Federal Government and give them WCSU's Federal School code: <b>001380</b>
	<b>SCHEDULE</b> a tour of the campus. The Office of Admissions runs tours M-F. Sign-up for one today. <a href="http://www.wcsu.edu/admissions/tours.asp">http://www.wcsu.edu/admissions/tours.asp</a>
	<b>RETURN</b> your enrollment form, deposits upon acceptance to secure your place at WCSU. In order to register you will need to submit a copy of your Immunization forms.
	<b>Email</b> Academic Advising at <a href="mailto:aac@wcsu.edu">aac@wcsu.edu</a> to schedule an appointment. (You cannot do this step until you have paid your deposits (fulltime students only) and submitted your Immunization forms.

### Transfer Tips:

- The "Next Steps" listed above are done on a first-come first-serve basis; don't wait to apply and return your enrollment form along with your deposit to the Office of Admissions.
- Get organized - getting organized will help the transfer process go smoother.
- Send for transcripts, test scores and other required material early.
- Follow up with the Office of Admissions (203-837-9000) to be sure your material has been received.
- Pay attention to deadlines.
- Contact a Transfer Counselors if you have any further questions:

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Associate Director

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